

"Helpful Hints For The CAM & ACADA Semi-Annual Inventory"

Semi-Annual Inventory Timeline:

15 Feb/15 Aug - RADCON Releases Inventory Message
15 Mar/15 Sep - Consolidated Inventory Reports Due From MARFOR/MEF
30 Mar/30 Sep - RADCON Releases Inventory Discrepancy Message
15 Apr/15 Oct - All Discrepancies Are Resolved By The MARFOR/MEF
30 Apr/31 Oct - RADCON Submits Condition 16 Report To RASO/Inventory Complete

Reporting Format:

The CAM and ACADA Inventory Excel Spreadsheet format, on this website, must be used. **No other format will be accepted.**

Discrepancy Resolution For Lost Items:

After the Responsible Unit Commander determines what level of investigation is required, and conducts it, official Naval Correspondence (or Naval Message) must be sent to RADCON, addressing the following points of concern:

- The circumstances under which the loss occurred
- Actions taken to recover the CAM or ACADA
- The presence or lack of any audit trail
- The disposition or probable disposition of the CAM or ACADA
- Any disciplinary actions taken
- Procedures or measures taken to prevent a recurrence
- A request to drop the item or items from the USMC inventory

Leak Testing:

Leak tests are only required for CAM's or ACADA's if they are damaged or are being sent in for maintenance.

Transfer Of CAM's And ACADA's:

RADCON must be informed any time assets are transferred between Using Units or CSF's.

The **Transferring Responsible Officer** must send copies of the RAM Movement Form and 1348-1, with Serial/Cell numbers, RUC, and POC clearly annotated, then sent to RADCON.

The **Receiving Responsible Officer** must send a copy of the signed and dated 1348-1 with Serial/Cell numbers, RUC, and POC annotated, then must send an email indicating that he/she physically has the items on hand, and must include all of the information required by the RADCON website inventory spreadsheet format heading. This documentation will be used to adjust the current inventory.

RADCON Contact Information:**Plad:**

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